

GRACELAND CEMETERY

4001 N. CLARK STREET

CHICAGO, IL 60613

TELEPHONE: 773-525-1105

FAX: 773-525-9091

PLEASE SEND TO INFO@GRACELANDCEMETERY.ORG

PRIOR APPROVAL IS REQUIRED

****Graceland Cemetery reserves the right to deny both registered and non-registered tour groups dependent upon various circumstances****

TOUR GROUP REGISTRATION

NAME OF TOUR GROUP _____

ADDRESS _____

TELEPHONE _____ EMAIL ADDRESS _____

PURPOSE/REASON/OBJECTIVE FOR VISIT _____

PERSON IN CHARGE or TOUR LEADER (PLEASE PRINT) _____

PERSON IN CHARGE or TOUR LEADER (PLEASE SIGN) X _____

The visitor will visit Graceland Cemetery on (date) _____ with a group not to exceed (#) _____ person(s), each of whom will be at least _____ years of age. The privileges granted under the agreement, tour/visit will begin at (time) _____ and end at (time) _____ on the above date (two-hour limit).

_____ Number of chaperons (or tour/group leaders) for tour group. Any school group or group of individuals with anyone under 18 years of age must be accompanied by at least (1) adult. We require (1) adult chaperon for every (10) students.

The Visitor will provide adequate supervision of the Group and will be responsible for any personal injury or property damage suffered by a member of the Group or by any other individual in connection with the exercise by the Visitor of the privileges granted under this Agreement. The Visitor will also be responsible for any damage to the Cemetery incurred in connection with the Group's visit to Graceland Cemetery.

The Person in Charge of the Group has the responsibility to keep order during the Group's visit. **Only THREE members of the Group are to be in the Office or Waiting Room at one time to use Graceland's lavatory facility.** Any unruly or other behavior deemed to be unacceptable will be cause for ejection of the group from Graceland Cemetery. These rules will be strictly enforced with no exception. Your cooperation will be appreciated.

To the fullest extent permitted by law, the Visitor will indemnify and hold harmless Graceland Cemetery from any and all damages, claims, liability, cost or expenses (including attorneys' fees) of any person, including any member of the Group, for any cause whatsoever in connection with the privileges granted to the Visitor under the Agreement.

I acknowledge that I have read this Agreement, agreed to it, and have received and reviewed a copy of the "Rules for Visitors" as issued by Graceland Cemetery in 2017.

DATE _____ NAME _____

GRACELAND CEMETERY OFFICE USE:

Approved by: _____

Checked in by: _____

RULES FOR VISITORS

****We ask that all visitors entering the Cemetery conduct themselves in a respectful manner****

Tour Groups: Please register in Main Office prior to arrival.

School Groups: Please have students stay within their assigned groups and always with adult supervision. Independent projects are not allowed.

Large Vehicles: Tour Buses and other large vehicles are not permitted inside the gates.
(Drop-offs on North Clark Street - north of the Cemetery entrance)

Passenger Cars: Reduce speed below 20 mph – cars may park on road, please avoid grassed areas.

****The following activities are prohibited on cemetery grounds:**

- ❖ **Leisurely recreational activities**, such as Roller Skating, Rollerblading, Skateboarding, Ball playing, Frisbee use and the playing of musical instruments.
- ❖ **Pets or animals** (except assistance animals)
- ❖ **Students Drivers practicing in cemetery**
- ❖ **Climbing upon monuments, markers or trees**
- ❖ **Filming/Videotaping:**
 - Handheld, still photography only
 - No Monopods, Bipods and Tripods
 - No commercial photography or use of "props"
 - Filming and/or videotaping is strictly prohibited
- ❖ **Painting, sketching or any use of artist's materials and tools** (i.e., easels, oils, chalks, etc.)
- ❖ **Blankets, Towels or Sunbathing**
- ❖ **Picnicking - Food, Alcohol**
- ❖ **Disturbing Plant Life - Feeding Wildlife**
- ❖ **Fishing, Swimming in Lake Willowmere or walking, or skating on its ice**
- ❖ **Damage to Monument/Structure or any Cemetery Property**

All inquiries and requests should be addressed to the Cemetery Office – Telephone (773) 525-1105 or info@gracelandcemetery.org.